



Global Classrooms International Middle School Conference 2018

Meet the Team

Conference Management



Elie Samia

Assistant Vice President for Outreach & Civic Engagement

GC International Model UN Conferences Program Director

GC LAU MUN Program Director

LAU Model Arab League Program Director

LAU Model European Union Program Director

USP/USAID Program Director

Lebanese American University

Elie Samia has a 27-year experience in university teaching at the Lebanese American University (LAU) in the academic fields of political science, sociology and cultural studies. He is a lecturer in Political Science and Sociology at LAU. He was the director of guidance at LAU (2005-2010) responsible of student development and academic welfare. He became the executive director of outreach and civic engagement at LAU in 2010 until 2014 and is now the Assistant Vice President for Outreach and Civic Engagement and is responsible of a plethora of student leadership and civic engagement programs. He is also the program director of the Global Classrooms LAU Model United Nations (2005 – present), of the Model Arab League Program (2011- present), Model European Union (2016 – present), and of the USAID University Scholarship Program (2010 - present). He is also the faculty advisor for the Harvard World Model United Nations (2003 - 2005) and (2014 - present). He gave more than 200 workshops to a wide audience ranging from youth associations to corporate employees in Lebanon and abroad about educational leadership, negotiations, creative business development, building motivation, civic engagement and project management.

The Program Director oversees the program from all of its educational and organizational aspects. He coordinates closely with LAU's partners, the United Nations Association of the United States of America (UNA-USA). The program director delegates tasks to the program coordinator for execution in accordance to decisions, actions and policies of the conference. The program director presides over program meetings when deemed necessary. All operations of the program are to be coordinated, consulted with and consented by the program director. He reports to the Vice President for Student Development and Enrolment Management and consults with LAU's upper management for strategic guidelines.



Troy Wolfe
Director, UNA Education Programs
United Nations Foundation

Troy Wolfe, UNA-USA Education Programs Director, collaborates with the executive team to raise awareness about the United Nations. In this role, he develops partnerships, builds capacity, and supports the membership network of more than 150 UNA's with the delivery of innovative educational programming that teaches world affairs, global citizenship and advocacy.

Prior to joining the UN Foundation, Mr. Wolfe served as one of six directors for the mayor's special data driven anti-poverty initiative at the City University of New York. In this capacity, he supervised a team and provided low income students, many of them first generation college students, with the framework and necessary supports to overcome obstacles, acquire college degrees and seek gainful employment. His professional experiences also include collaborations with the Department of Education in the delivery and evaluation of 21st Century Community Learning Center and Community Technology Center Grants, and MTV Networks on the VH-1 Save the Music campaign. He has designed and implemented professional development workshops for teachers, government, health care and social service administrators, and managed out-of-school time programs for the nation's largest public charter school in Washington, DC.

Mr. Wolfe has extensive knowledge of international development and education and has completed volunteer assignments with both the United States Peace Corps and Operation Crossroads Africa. He was recently elected to serve on the steering committee of the Global Education Coalition of New York City – a consolidated network of more than 30 organizations committed to supporting NYC schools with resources, professional development and content to internationalize the classroom and create dynamic learning environments. He holds an M.A. in Instructional Technology and Media from Columbia University, Teachers College and a B.A. in English with a minor in Education from Lincoln University, PA. He is a member of Pi Lambda Theta International Honor Society and Professional Association in Education and the New York Chapter of the United Nations Association of the United States of America.



Ghina Harb

Leadership & Civic Engagement Lead Coordinator

GC International MUN Conferences Program Coordinator

GC LAU MUN Program Coordinator

LAU Model Arab League Program Coordinator

LAU Model European Union Program Coordinator

Outreach & Civic Engagement

Lebanese American University

With a plethora of experience in Model United Nations and Model Arab League programs and conferences such as World Harvard MUN, the GC LAU MUN, and LAU MAL, Ghina's simulation skills accrued to enable her to assist the program director in her capacity as the program coordinator of simulation and leadership programs. Previously, Ghina managed the Leadership and Constitutional Education Academy and the Moderation and Justice Academy for Leaders. Currently in the capacity of the Leadership & Civic Engagement Coordinator at the Outreach & Civic Engagement at LAU, Ghina is the program coordinator of the GC LAU MUN and the GCI International Model UN Conferences. Ghina co-authored the 'GC LAU MUN Changed My Life Book' with the GC LAU MUN Program Director, Prof. Elie Samia. She holds a Master of Arts in International Affairs.

The program coordinator ensures the facilitation of the program's tasks according to the schedule of duties. The coordinator sets the schedule of duties with the Senior Secretariat Executive Board. The program coordinator presides over program's meetings when deemed necessary. Along the various line of duties set for the coordinator, organizing and maintaining full communication with the Senior Secretariat along with full record of all files and documents is a must.

Senior Secretariat



Alexander El Khawaja
Secretary - General

Alexander El Khawaja is currently a post-graduate student pursuing his Master's Degree in Air Transport Management at Cranfield University in the United Kingdom. He is an alumnus of the Lebanese American University (LAU) with a Bachelor's Degree in Hospitality and Tourism Management. Alexander has been part of various leadership roles with the Outreach and Civic Engagement Unit (OCE) at LAU both at the local and international levels. His involvement includes Model United Nations, Educational Reinforcement, and Leadership programs and conferences. He was appointed as the Secretary-General of the 11th GC LAU Model United Nations High School Program and the 6th GC LAU Model United Nations Middle School Program in 2015-2016. Alexander also served as Director-General of the Global Classroom International Model United Nations Middle and High School conferences in New York in 2016, as well as a Conference Services staffer there in 2015. He was a Conference and Administration Officer at the 2nd Global Outreach and Leadership Development Conference (GOLD) and conducted a leadership workshop in the conference's 4th edition. In parallel, Alexander has presided and participated in several planning committees and volunteering activities with various NGOs such as the Lebanese Red Cross Youth Department, the Children's Cancer Center, and Beirut Marathon Association.

The Secretary-General is the highest position in the Senior Secretariat and focuses mainly on managing and coordinating the Senior Secretariat. The SG is the official Senior Secretariat representative of the conference. The SG works with the Director General and Chief of Staff in managing the general Secretariat. The SG serves as a liaison between the Senior Secretariat and LAU as he reports on progress and issues throughout the year. Along the line of the various duties of the Secretary-General, the specific responsibilities include:

- Ensuring that all Senior Secretariat are accountable for meeting deliverables before and during the conference;
- Coordinating communication among the Senior Secretariat;
- Reporting activities and issues of the Senior Secretariat to LAU, and representing the interests and needs of the Senior Secretariat to LAU;
- Managing all tasks and deliverables of the conference through efficiently delegating and executing all responsibilities.



Tony El - Doueihy
Director General

Tony El-Doueihy is a Lebanese-Canadian, Senior year Mechanical Engineering Student at the Lebanese American University (LAU). El - Doueihy served as Chief of Staff and twice as Under Secretary-General for Conference Services in the Global Classrooms International Model United Nations Conferences in New York and was a former Assistant Under Secretary-General for Logistics and Operations in the 10th GC LAU Model United Nation. Outside of MUN, Tony is the founding president of Rotaract Club of Beirut Metropolitan, owner of TopFun s.a.r.l. for Inflatables Rental & Event Planning, and founder of Red Imperium for Web Design & Network Marketing.

The Director General works closely with the Secretary-General and Chief of Staff in overseeing the entire organization and execution of the conference. The DG is responsible for communicating important dates, deadlines, and meetings to the general Secretariat.

Along the line of the various duties of the Director General, the specific responsibilities include:

- Serving as one of the main points of contact between Senior Secretariat and general Secretariat;
- Maintaining staff contact directory;
- Managing general secretariat needs before and during conference, including the coordination of logistics and activities with the Chief of Staff;
- Providing full assistance and consultation to the Secretary-General;
- Building rapport and a sense of community amongst all staff members;
- Assisting the Secretary General and Chief of Staff in overseeing all substantive matters of the conference.



Foud El Kadi
Chief of Staff

Fouad El Kadi, Chief of Staff, is a 4th year Petroleum Engineering student at the Lebanese American University. He has been part of the Outreach and Civic Engagement Unit's local and international programs. Fouad served as Under Secretary - General for Conference Services in the Global Classrooms International Middle School & High School Conferences in New York. He was a School Relations Coordinator from the moment he joined the LAU family back in 2014, where he served both the Model UN and the Model Arab League Programs. He also served as the Under Secretary - General for School Relations at the LAU Model UN after being an Assistant Director of School Relations at the LAU Model Arab League. Fouad is currently proudly serving as the Secretary - General for the 13th GC LAU Model UN High School & 8th GC LAU Model UN Middle School programs.

The Chief of Staff is the on-ground leader of the general Secretariat. The COS works closely with the Secretary-General and Director General in overseeing the entire organization and execution of the conference. Along the line of the various duties of the Chief of Staff, the specific responsibilities include:

- Serving as one of the main points of contact between Senior Secretariat and general Secretariat;
- Solving interpersonal disputes between staff if they arise;
- Providing full assistance and consultation to the Secretary-General;
- Building rapport and a sense of community amongst all staff members;
- Assisting the Secretary General and Director General in overseeing all substantive matters of the conference;
- Managing general secretariat needs during conference, including the coordination of all on-ground logistics and activities.



Frederic C. Mourad
Under Secretary - General of ECOSOC

Frederic C. Mourad is a Lebanese - Canadian International Affairs graduate student at the Lebanese American University (LAU), in Byblos, who majored in Nutrition. He participated in 6 GCI conferences where he chaired, directed, was part of the Conference Services team and also proudly served as the Director General and the Secretary - General of last year's conferences. He was also appointed as the Under Secretary - General for Outreach of the 9th LAU Model United Nations Program and has been chairing for the past 7 years in GCLAUMUN. Frederic hopes the conference will be the best MUN experience one can have and will work very hard to foster a warm and wonderful spirit, while preparing dais members for the upcoming conference. In his free time, Frederic is an emphatic Manchester United football fan and loves traveling.

The USG of ECOSOC oversees the mid-sized committees of the conference. The specific responsibilities include:

- Ensuring all pre-conference substantive material for the dais staff;
- Managing the evaluation process for position papers;
- Planning and conducting general staff training as well as position-specific training for the chairs, directors, and rapporteurs;
- Maintaining frequent communication and building team camaraderie with dais staff before and during the conference;
- Troubleshooting any substantive or procedural issues within committees.



Ghida El Hout

Under Secretary - General of External Relations

Ghida El Hout is a senior Biology student at the Lebanese American University (LAU). She has been part of LAU's Outreach & Civic Engagement (OCE) Unit ever since she joined LAU. On the national level, Ghida started as a School Relations Coordinator in the 11th High School & 6th Middle School GCLAUMUN, Assistant Under Secretary - General for School Relations in the 12th High School & 7th Middle School GCLAUMUN, and is currently serving as the Under Secretary - General for School Relations in the 13th High School & 8th Middle School GCLAUMUN. Ghida has also assisted LAU's OCE in enrolling delegates for this year's Global Outreach & Leadership Development (GOLD) Conference, an annual conference organized by LAU in New York. On the international level, Ghida was a Conference Services Staffer in last year's GCI High School Conference.

The USG of External Relations serves as the point of contact for all delegates and faculty advisors who reach out to the conference with questions, concerns, and comments. Through excellent communication and customer service, the specific responsibilities include:

- Maintaining contact with all registered schools and delegates between registrations through the end of the conference;
- Managing position paper submission (along with the USGs of committees), as well as dissemination of all other forms and informational/promotional items;
- Overseeing the conference check-in process;
- Working with and relays information to other members of the Senior Secretariat when appropriate, depending on the services or needs of schools;
- Participating in the faculty advisor feedback sessions.



Samer Wehbi
Under Secretary - General of Logistics

Samer Wehbi is a undergraduate marketing student at the Lebanese American University. He was formerly a Logistics and Operations coordinator in Global Classrooms LAU MUN and Global Classrooms International MUN Middle School conference in New York in 2017, and is currently serving as the Assistant Director of Logistics and Operations in the Model European Union. He was also a delegate in the 9th GCLAU MUN, and attended LAU GOLD in 2014. Samer is looking forward to making the conference go as smoothly as possible, and hopes it will be the best MUN experience a delegate can have.

The USG of Logistics oversees the behind-the-scenes production of the conference and is responsible for executing the facilities and supplies aspects of the logistics plan. The USG of Logistics specific responsibilities include:

- Creating an extensive and detailed logistics plan for all staff before conference, as well as presenting said plan to the staff in a logical manner;
- Becoming familiar with all facilities used for substantive portions of conference, including committee rooms, advisor and secretariat lounges, etc.;
- Working closely with USG of Conference Services to ensure that all transportation of materials to and between committees is achieved properly;
- Creating working maps and plans of facilities for use in the Delegate Guide, as well as coordinating staff to help delegates find their committees at all times.



Sarmat Chowdhury
Under Secretary - General of General Assemblies

Sarmat Chowdhury is a recent dual degree alumnus of George Mason University, with a B.A. in both Government and International Politics, concentration in International Relations, with a minor in International Security and in Conflict Analysis and Resolution, concentration in Global Engagement with a minor in History, along with a Master Certificate in International and Regional Organizations from Université de Fribourg. He proudly served as the Under Secretary-General for Security Councils at GCI HS 2017. He was also Assistant Director of FAO at GCI HS 2014. Sarmat served as the JCC Coordinator at the National University Model Arab League 2017, the Assistant Secretary-General at the Capital Area Regional Model Arab League 2017 in Washington, D.C., and the Logistics Director at the Model WHO in 2017. Sarmat is the former project lead on diplomatic simulations with the U.S. Diplomacy Center at the U.S. Department of State and former DPI/NGO Director of the Youth Representative Programme for George Mason University to the UN. He currently sits on the Board of Trustees for Youth Caucus of America, Inc. and works on legislative policy and research with the United States Senate Committee on Commerce, Science and Transportation on the majority side. He is a brother of Beta Theta Pi fraternity and a member of the Alexander Hamilton Society.

The USG of General Assemblies oversees the large-sized committees of the conference. The specific responsibilities include:

- Ensuring all pre-conference substantive material for the dais staff;
- Managing the evaluation process for position papers;
- Planning and conducting general staff training as well as position-specific training for the chairs, directors, assistant directors, and rapporteurs;
- Maintaining frequent communication and building team camaraderie with dais staff before and during the conference;
- Troubleshooting any substantive or procedural issues within committees.



Kamar Amine

Under Secretary - General of Conference Services

Kamar is a Lebanese civil engineer, currently pursuing her master's degree in Construction & Infrastructure Management at the Lebanese American University. Her passion for the simulation programs dates back to 2014, when she served as a school relations coordinator in the 4th LAU MAL. In addition, she served as a school relations coordinator in GCLAUMUN starting 2015. She became the Assistant Under Secretary - General for School Relations in 2017 GCLAUMUN, and she is currently the Deputy Secretary - General in the 7th LAU MAL. On the international level, Kamar has participated in 3 GCI conferences as a part of the conference services team. She has also been part of the organizing team of the First Lego League National competition for the past 5 years. Afar from simulation programs and engineering, Kamar is deeply interested in history and art and spends her free time, if any, looking up world war related facts.

The USG of Conference Services manages the Conference Services office during the conference including the printing and information technology needs. With the technical/IT knowledge of the CS and the customer service skills, the specific responsibilities include:

- Managing the Conferences Services office and team during the conference which includes typing and printing of resolutions, placards, name tags, awards, and other documents;
- Creating materials before conference for staff, delegates, and faculty advisors;
- Working closely with USG of Logistics to ensure that all transportation of materials between committees is achieved properly;
- Assisting with troubleshooting of all hardware and software including laptops, printers, scanners, Microsoft Office, templates, and mail merges.